

**MINUTES OF REGULAR SESSION
HIGHLAND CITY COUNCIL
MONDAY, APRIL 1, 2019**

Mayor Michaelis called the Regular Session to order at 7:00pm. Council members Schwarz, Frey, Bellm and Nicolaides were present. Others in attendance were City Manager Mark Latham, City Attorney Michael McGinley, Directors Conrad, Cook, Gillespie, Korte, Rosen and Slover; EMS/Fire Chief Wilson, Coordinator Hubbard, B&Z Administrator Speraneo, Treasurer Foehner, Deputy City Clerk Hediger, City Clerk Bellm, Library Director Kim, 4 citizens and one member of the news media.

MINUTES

Councilman Schwarz made a motion to approve the minutes of the March 18, 2019 Regular Session as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

PROCLAMATION

Mayor Michaelis read a document proclaiming Saturday, April 20, 2019 as Arbor Day in Highland. Mayor Michaelis noted that Councilwoman Bellm handed out advertisement cards for the City of Highland's Spring Bloom Festival, which will be held in conjunction with Arbor Day, on Saturday, April 20, 2019 at Silver Lake Park. He asked Councilwoman Bellm to comment on that event.

Councilwoman Bellm stated the highlight for the event will be the Wild Times Exotic Petting Zoo, along with the scavenger hunt that is planned. These are not your typical bunnies and ducks. According to their website, they actually let the kids get up close and personal with these critters. Parks & Recreation Director Mark Rosen added that in addition to those things, Bert Elliott will be sawing up some recently trees, onsite, with his portable mill.

PUBLIC FORUM

Citizens' Requests and Comments:

2019 Lion's Club Memorial Day Biathlon Street Use Request – Ryan Goodwin, Event Chairman requested permission to use the city streets to hold their annual Memorial Day Biathlon on Monday, May 25, 2019. The event will begin at 8am. Participants will use Park Hill Drive, VFW Road and Poplar Street exiting the city limits. They will return in on Old Trenton Road, 13th Street to Washington. We will have volunteers at the intersections; however, we requesting assistance from the police department at the intersection of Poplar and Lindenthal. Councilman Schwarz made a motion to approve use of the streets for the 2019 Lion's Club Memorial Day Biathlon on Monday, May 25, 2019 as requested. Motion seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Requests of Council:

No comments or requests.

Staff Reports:

City Manager Latham reported, out east of town they have started on the roundabout construction. The northbound lane of Iberg Road, at the roundabout will be shutdown, beginning on Wednesday. Councilwoman Bellm asked if this shutdown any of the traffic on the St. Rose Road. City Manager Latham replied no. Most of the roundabout will be built to the north of St. Rose Road. As the approaches are built, there will be some changes. Councilman Schwarz asked if traffic must detour down Sunflower to get south Iberg. City Manager Latham replied no, those are accessible.

NEW BUSINESS

Making Tentative Budget for FY 2019-2020 Available for Public Review at City Hall and Setting the Public Hearing Date for 7:00 PM on Monday, April 15, 2019 – Councilwoman Bellm made a motion to approve making tentative budget for FY 2019-2020 available for public review at city hall and setting the public hearing date for 7:00 PM on Monday, April 15, 2019 as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #19-37/RESOLUTION Authorizing Allocation of Hotel/Motel Tax Funding (ILLINOISouth Tourism) – Councilman Schwarz made a motion to approve Bill #19-37/Resolution #19-04-2607 authorizing allocation of hotel/motel tax funding (ILLINOISouth Tourism) as attached; seconded by Councilwoman Bellm. Councilman Schwarz asked what we get for the \$1,500. City Manager Latham reported we get the opportunity to make sure that the events that occur in the City of Highland are promoted in their quarterly magazine. Those groups and the city also get a reduction on advertising fees for promotion of events. In previous years, \$700 of the funds given to the Chamber of Commerce were appropriated to this. Councilwoman Bellm pointed out that, with us doing this, any group that runs and ad through the ILLINOISouth Tourism, gets a discount on their advertising through their distribution. Lynnette Schuepbach, with the Highland Art Council, figures this saves them almost \$1500 on their advertising costs, plus they will draw up an ad for any group, if needed, because they have an in-house graphic designer. That is a savings of an additional \$100-\$200. I am going to speak with the Madison County Fair Association to see if advertising through their markets makes sense for them. I spoke with Sharon regarding the Homestead Harvest Days, and she was not aware of their circulation. Print, billboard and website marketing all receive that discount. Councilman Schwarz stated I was not aware of all that. I think, as a council, we need to make some hard decisions on the events that we want to assist with hotel/motel tax funding. Councilwoman Bellm suggested the Homestead Harvest Days may be a good candidate. I have been out there several times. With the number of people it draws, yet only a small number do I recognize as Highland residents out there. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #19-38/RESOLUTION Waiving Normal & Customary Bidding Procedures and Authorizing the Purchase of One Used Easement Machine for Use by the Water/Sewer Maintenance Division – Councilwoman Bellm made a motion to approve Bill #19-38/Resolution #19-4-2608 waiving normal and customary bidding procedures and authorizing the purchase of one used easement machine \$29,532.18 from Coe Equipment, Inc., in Rochester, Illinois, for use by the water/sewer maintenance division as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #19-39/RESOLUTION Authorizing the City to Enter Into the Critical Care Ground Transportation Agreement with Air Methods Corporation – Councilman Schwarz made a motion to approve Bill #19-39/Resolution #19-04-2609 authorizing the City to enter into the Critical Care Ground Transportation Agreement with Air Methods Corporation as attached; seconded by Councilwoman Bellm. Councilwoman Bellm asked for clarification on this. EMS/Fire Chief Brian Wilson reported Air Methods Corporation is the parent company for Arch. It is their company’s policy to have a backup, in case of a situation such as mechanical issues or weather, that prevents them from use of the helicopter. This is only if we are available and it is safe for us to do the transport. So, if there is weather is bad, we can refuse the transport. How this works is: We would pick up their crew and the patient. Their crew would care for the patient until we transfer in St. Louis. Whatever we collect, they get 10% of charges. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #19-40/ORDINANCE Amending Chapter 6, of the Code of Ordinances, Alcoholic Liquor, to Increase the Number of A1 Liquor Licenses to Four – Councilwoman Bellm made a motion to approve Bill #19-40/Ordinance #2925 amending Chapter 6, of the Code of Ordinances, Alcoholic Liquor, to increase the number of A1 Liquor Licenses to four as attached; seconded by Councilman Schwarz. Councilman Schwarz clarified previously we only allowed for three; now are increasing it to four. City Attorney McGinley replied yes. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #19-41/RESOLUTION Issuing the Olde Wicks Factory, LLC, an “A1” Liquor License Pursuant to Chapter 6, of the Code of Ordinances, Entitled Alcoholic Liquor – Councilman Schwarz made a motion to approve Bill #19-41/Resolution #19-04-2610 issuing the Olde Wicks Factory, LLC, an “A1” Liquor License pursuant to Chapter 6, of the Code of Ordinances, entitled Alcoholic Liquor as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #19-42/RESOLUTION Authorizing City of Highland, d/b/a Highland Communication Services, to Enter Service Access Request with Missouri Network Alliance, LLC, d/b/a Bluebird Network – Councilwoman Bellm made a motion to approve Bill #19-42/Resolution #19-04-2611 authorizing City of Highland, d/b/a Highland Communication Services, to enter service access request with Missouri Network Alliance, LLC, d/b/a Bluebird Network as attached; seconded by Councilman Schwarz.

Approve Notice of Municipal Letting, Bid #BZ-09-19 for Demolition of Structures at 717, 719, and 723 Main Street – Councilman Schwarz made a motion to approve Notice of Municipal Letting, Bid #BZ-09-19 for demolition of structures at 717, 719, and 723 Main Street as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

REPORT

Approve Warrants #1125 & #1126 – Councilwoman Bellm made a motion to approve Warrants #1125 & #1126 as attached; seconded by Councilman Schwarz. Councilman Schwarz stated I have a question on the warrant process. Being we incurred the expenses, is there a reason why we wait until council approves the warrant prior to disbursing payment? What is the reason for that? City Attorney McGinley stated it is an added layer of oversight for the treasurer and city as a whole, that the council approves the payments. It is a lot of to do with statues to protect the city and the treasurer. If the council should say we were not thrilled that payment was made, it would be difficult to walk that back. I understand what you are saying. Right now, we are looking at how to more efficiently move the process through. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Councilwoman Bellm made a motion to adjourn; seconded by Councilman Schwarz. All council members voted aye, none nay. Motion carried and meeting adjourned at 7:25pm.

Joseph R. Michaelis, Mayor

Barbara Bellm, City Clerk